



# License for Registration

*A crash course in “academic antics” for restless college registrar staffs*

- Evolution of a Registrar: Birth through Registration
- 5 Warning Signs You Work in a Registrar’s Office
  - Course Registration: The Early Years
  - Anatomy of a Taxidermy School Transcript
  - Registration truths you can bet your life on
    - Closed Course Capers
  - Dropped Course Death Sentence Criteria
- Scheduling Classrooms: The Closet vs. The Astrodome
  - Creative ways to fill 8 a.m. classes
    - Student Files: Size matters!
  - The Registrar Approved Academic Calendar
    - College Transcript GPA Decoder
    - Articulation Agreements for Dummies
    - Items every smart classroom needs
  - The National Registrar Certification Exam
  - FERPA Violations You Never Knew Existed
- Enrollment Verification: Clues a student is alive and actually attends your college
  - The Graduation Certification Checklist
    - FERPA & The Canine Species
- How to tell a student they are not graduating in 1 nanosecond or less
- Commencement program errors warranting a pink slip
  - Choosing a Graduation Speaker: Scooby Doo vs. Betty White
- Signs a student is stalking the Registrar’s Office